

## DONATION FORM

*If you are a UK Tax Payer, please complete the **Gift Aid** form overleaf.*

I would like to make a donation of £\_\_\_\_\_to the City and Guilds of London Art School

<b>Title</b> _____																									
<b>Name</b> _____																									
<b>Surname</b> _____																									
<b>By Cash:</b> I enclose £ _____																									
<b>By Cheque:</b> I enclose a cheque for £ _____ payable to City & Guilds of London Art School Ltd																									
<b>By Card:</b> Please debit my MasterCard / Visa / Visa Debit for £ _____ (please note that a 2% handling charge will apply on credit card transactions. No charge will apply on debit card transactions)																									
Name (As on Card): _____																									
Card Number:	Security Code:																								
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Billing Address: _____																									
_____		Post Code _____																							
Expiry Date (As on Card):	Issue number:	Start Date:																							
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<b>By BACS / Bank Transfer</b>																									
<b>Account Name:</b> City & Guilds of London Art School.																									
<b>Sort Code:</b> 20-80-57. <b>Account Number:</b> 90244279.																									
<b>IBAN:</b> GB72 BARC 2080 5790 2442 79. <b>SWIFT:</b> BARCGB22																									

## GIFT AID DECLARATION

***Boost your donation by 25p of Gift Aid for every £1 you donate Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.***

Your address is needed to identify you as a current UK taxpayer. In order to Gift Aid your donation you must tick the box below. If you would like Gift Aid to also apply to future and past donations, please also tick the second box:

- I want to Gift Aid my donation of £\_\_\_\_\_ to:
- and any donations I make in the future or have made in the past 4 years to:

**Name of Charity:** City & Guilds of London Art School

### Declaration:

**I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.**

### My Details:

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full Home address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

**Please Return This Form to:** Development Manager, City & Guilds of London Art School, 124 Kennington Park Road, London SE11 4DJ; Email: [development@cityandguildsartschool.ac.uk](mailto:development@cityandguildsartschool.ac.uk). Phone: 020 7091 1689; Fax: 020 7582 5361.

### Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code

**Data Protection:** City & Guilds of London Art School is committed to protecting your privacy. Personal data in this form will be held securely. It will not be passed on to any third parties.