**APPLICATION FORM**

**CITY & GUILDS OF LONDON ART SCHOOL**

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| --- |
| Name:  Home Address:  Daytime telephone number:  Mobile number:  Email address:  The position you are applying for: |
| Please tell us why you are applying for this post (500 words maximum) |
|  |
| Please outline the skills, knowledge and experience that you have which specifically relates to the Person Specification and Job Description for this post. Please include details of relevant publications, research and practice in the past 5 years. Please continue on a separate sheet if necessary – indicative word count maximum 1000) |
|  |
| Please delete as appropriate:   * Do you need a work permit to work in the UK? Yes/ No * Have you ever been convicted of a criminal offence? Yes/ No   (Declaration subject to the Rehabilitation of Offenders Act) |

Please also provide:

1. C.V.   
   outlining your professional experience, relevant qualifications and any professional bodies that you are a member of.
2. REFEREES.   
   Please give the names and addresses of two people, one of whom should be your present employer, willing to provide references. If you are not at present employed, name your most recent employer; if you have never been employed or are self-employed, name another referee. References may be taken up if you are called for interview. If you do not wish your referee to be contacted at this stage you must indicate this by writing “please do not approach without permission” against their name below.

|  |  |
| --- | --- |
| Referee 1 | Referee 2 |
| Name:  Position held:  Relationship with applicant:  Work Address:  Daytime telephone number:  Mobile number:  Email address: | Name:  Position held:  Relationship with applicant:  Work Address:  Daytime telephone number:  Mobile number:  Email address: |

**DECLARATION**

I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection or, if employed, dismissal.

I give my permission for this data to be processed in accordance with the Data Protection Act (1998).

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(Sign and date)

Please send your application to jobs@cityandguildsartschool.ac.uk