

## Bursary information

City & Guilds of London Art School is a not for profit Higher Education provider with charitable status. The Art School has a mission to support individuals who possess an appetite and aptitude for our specialist courses but might not otherwise be able to study with us . As we expect students to commit to an intense and full programme of study we recognise that students may require financial assistance with their course fees. Consequently, the Art School works with charitable trusts and foundation, as well as private individuals, to provide Bursary fee support for some students.

- 1 Who can apply for a Bursary?  
Any individual who has accepted an offer to study at the Art School can apply for a Bursary.
- 2 What are the criteria and restrictions for Bursaries?  
There are different criteria and restrictions for each Bursary depending on the provider. The criteria may be related to subject, location, age, or financial circumstances. The Art School will advise which Bursaries are available for individual applicants.
- 3 Do I have to apply for a Bursary each year?  
Bursaries are applied for, and allocated on, an annual basis.
- 4 How much are the Bursaries worth?  
Students eligible for a Student Loan can get a bursary, no greater than the difference between the annual course fee and the student loan, which is approximately £3,000. Students ineligible for a Student Loan can get a bursary for an amount up to the value of 50% of the annual course fees. In all cases an applicant must be able to pay the remainder of the course fees.
- 5 How would I receive my Bursary?  
Allocated Bursaries are paid directly to the Art School to cover course fees.
- 6 Is there an expected level of academic achievement?  
All bursary recipients are expected to provide annual reports on academic progress that meets a minimum academic standard.

## Bursary application process

The process to apply for a Bursary is as follow:

- 1 Applicants download the Bursary Application form from the website.
- 2 Applicants submit their completed Bursary Application form to [admin@cityandguildsartschool.ac.uk](mailto:admin@cityandguildsartschool.ac.uk) along with:
  - a. CV
  - b. short biography (400 words, describing: geographical, familial and educational background; life achievements; and future aspirations) which should ideally include a picture of yourself and images of artwork produced (with title, dimension, media, year of production).
  - c. documentation to evidence the contents of the application (i.e. proof of household income, student loan letter, benefit letters, P60 or accounts).
- 3 The Bursary & Scholarships Panel reviews the applications received by the relevant date and determines the distribution of awards. Many of the grants rely on final approval from benefactors/donors, consequently, result dates will vary.
- 4 The determination of the Panel is communicated to each applicant accordingly.

## Bursary application timeline

The timeline for applications is dependent on whether you are applying for the first time, 'New', for a successive year, 'Repeat', or 'MA'

### First deadline

- Bursary Application deadline: 31 May.
- Bursary & Scholarship Panel deliberation by: 31 July.

Please note that 'Repeat' and 'MA' bursary applicants will have priority upon the first deadline. 'New' candidates' applications will be considered but response will be delayed to until after confirmation of enrolment.

### Second deadline

- Bursary Application deadline: 30 November
- Bursary & Scholarship Panel deliberation by: mid-December.

Results dates will vary as many of the grants rely on approval from benefactors/donors, but we aim, otherwise, to communicate the outcome of applications as soon as possible after deliberation.