

# ...WELCOME!

## APPLICATION FORM FOR ALL COURSES

Thank you for your interest in applying for one of the City & Guilds of London Art School's courses.

This application form is your first opportunity to tell us about yourself, as well as being a vital source of the information we need to make a decision. Please take your time to complete this form accurately, consulting the guidance and the website as necessary; remember that if your application is successful you will need to provide proof of your identity and entry requirements. This PDF is interactive, can be completed in any order you wish and provides an opportunity to save at the end of each section.

Once you have completed the form, please send it as an attachment to: [admissions@cityandguildsartschool.ac.uk](mailto:admissions@cityandguildsartschool.ac.uk). Should you have any difficulties, please feel free to send your application via file-sharing, such as Wettransfer, though you must ensure it is downloadable with out need for a password or log-in.

If you have any questions please do not hesitate to contact us at [admissions@cityandguildsartschool.ac.uk](mailto:admissions@cityandguildsartschool.ac.uk)

### Course Title

*Please specify which year of the course you are applying for*

  

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## PERSONAL DETAILS

Title

Given name

Known as

Others names

Family name

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## AVAILABILITY

*The dates of interview are detailed on our website. Please indicate your preferred time of day*

*If you are a non-UK based applicant, let us know if you prefer a telephone or Skype interview*

*Please let us know the dates and times when you are not available for interview*

Not during...

## PERSONAL STATEMENT

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Please let us know in no more than 500 words why you are applying to study this course at the City & Guilds of London Art School. In writing your statement, you may find it useful to consider the course selection criteria that can be found on the website..

## DIGITAL PORTFOLIO

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Please share your Flickr digital portfolio: press 'share this album', then copy and paste the link here

Make sure the images are publicly viewable and do not require any password or login

# FULFILLING THE ENTRY REQUIREMENTS

How do you meet the Course Entry Requirements?

Standard Education

International Education

Other Experiential

If known, please provide your ten-digit Unique Learner Number (ULN)

Please provide details of both your highest qualifications on entry and any qualifications required to meet the Entry Requirements. Please include any qualifications you are currently studying and grades you are expected to achieve

Name of Institution

Institution type

Qualification(s)	Subject(s)	Grade(s)	Date of award(s)

Name of Institution

Institution type

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Qualification(s)	Subject(s)	Grade(s)	Date of award(s)

Name of Institution

Institution type

Qualification(s)	List subject(s)	List grade(s)	List date of award(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

How are your English Language Skills qualified?

*\* If TOEFL or IELTS, please provide score and the number or report form number*

Score

Number/Report No.

*If necessary for you to fulfil the course entry requirements, please provide the relevant details of your employment history*

Job title  Employer

Address

Main duties

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## RESIDENCE STATUS & NATIONALITY

Is the UK, EU, EEA, Switzerland or British Overseas Territories your permanent home?

Yes

No

Residential category

Current Area of Permanent Residence

Have you lived in any other Area of Permanent Residence since 01-09-2016?

\* If YES, please provide details

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you, your parent(s) or spouse an EEA National who is/was employed in the UK? Yes  No

Current country of Permanent Residence

Country of nationality

If relevant, country of dual nationality

Country of birth

Passport Number  Place of issue

Issue date  Expiry date

Do you require a visa to study in the UK? Yes  No

What type of visa do you intend to use to study in the UK?

\* If OTHER, please specify

Have you previously studied in the UK? Yes  No

Name of Institution

Course(s) studied

What UK Visa do you currently hold?

Have you ever been refused a visa to study in the UK? Yes  No

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## CRIMINAL CONVICTIONS

Do you have an unspent criminal conviction? Yes  No

## DISABILITY

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So that we can be as welcoming as possible to all applicants, please indicate which of the following applies?

If relevant, give the name of your disability/condition/situation

Please explain if you have any special requirements, or would need any particular support, to study with us?

Are there any particular areas, related to your disclosure that you feel might impact upon your interview?

## FUNDING

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Please select which best describes how you expect to pay your tuition fees

If you selected 1 above, please indicate who you are making your application to

## CONTACT DETAILS

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Postal address

Postal Code

Parental/Permanent address

Postal Code

Mobile

Telephone

E-mail

If you wish, you can nominate a person who can discuss your application and its contents with us

Name

E-mail

Mobile

Telephone

## APPLICANT'S DECLARATION

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I declare, to the best of my knowledge, that all the information I have provided is accurate, the digital portfolio is my own, and I agree, should there be any changes to the information provided, I will notify to **City & Guilds of London Art School** as soon as practicable.

Date

Name

Signature

I give the **City & Guilds of London Art School** permission to process my personal data, including any sensitive personal data (as defined in the *Data Protection Act 1988*), for the purposes of managing the **City & Guilds of London Art School's** recruitment, selection and admissions process. In addition, the information will also be used to make statutory returns to such bodies as the *Higher Education Statistics Agency (HESA)* and may be passed to the *Home Office* in respect of international student admissions.

Only data that has been made anonymous will be used to compile *Equality & Diversity* statistics for internal reporting and monitoring purposes.

Date

Name

Signature

As the parent /guardian of the above named applicant who is under 18 years old, I give permission for this application to be considered and for the processing of personal data as stated above. In accordance with *Data Protection* I also recognise that this permission does not automatically entitle me to communication from the **City & Guilds of London Art School** on any matters related to this application.

Date

Name

Signature

## AT THE END

Please provide us with the following information that enables us to make sure we are treating all applicants as well as we can, irrespective of nationality, ethnicity, religion, sexuality, sex, gender identity, age or socio-economic and occupational background. Please be assured that none of the following information will be shared with the Admissions Tutors and will NOT have any impact on the success of your application.

## EQUALITY & DIVERSITY MONITORING

National Identity	<input type="text"/>	Ethnicity	<input type="text"/>
Religion	<input type="text"/>	Sexuality	<input type="text"/>
Socio-economic classification	<input type="text"/>		
Occupational classification	<input type="text"/>		
Gender	<input type="text"/>	Is your self-determined gender identity the same as that you were assigned at birth?	<input type="text"/>
Date of birth	<input type="text"/>	Marital status	<input type="text"/>

## REQUEST FOR FEEDBACK

You heard about us by...

*\* If OTHER, please specify*

You decided to apply because...

*\* If OTHER, please specify*

If you attended one of our Open Days...

What did we do well and what was helpful?

What else would have been helpful?

If you have visited our website...

What (if anything) did you like about it?

What else would you like to find there?

Is there anything that doesn't work well?

THANK YOU!