

## GRANT & FINANCIAL ASSISTANCE APPLICATION

This application will not be considered if you do not answer all the sections and include photocopies of all relevant documents, a copy of your CV and a biography with images of your work.

Please select the category of this application

Bursary

Scholarship

Considering the information on our website, please let us know if there is a specific Bursary or Scholarship you are applying for

## PERSONAL DETAILS

Course title

Please specify which year of the course you are applying for

Title

Given name

Known as

Others names

Family name

Date of birth

Nationality

Country of birth

Postal address

Postal Code

Mobile

Telephone

E-mail

## DEPENDENCY

Please, specify what is your household structure

*\*If OTHER, please give us some details*

*If you are a parent, guardian or carer, please provide the following details for each dependent: your relationship to them, their age, and whether they are in full time education*

## EMPLOYMENT & INCOME

If you are currently employed, please provide the following details:

|             |                      |         |                      |                   |                      |
|-------------|----------------------|---------|----------------------|-------------------|----------------------|
| Job title   | <input type="text"/> | Since   | <input type="text"/> | Net annual salary | <input type="text"/> |
| Main duties | <input type="text"/> |         |                      |                   |                      |
| Employer    | <input type="text"/> | Address | <input type="text"/> |                   |                      |

If you aren't employed at the moment, please provide the following information

What income do you have?

If you are living with and/or are supported by someone, what is the household net income? (please include income of the main household providers, e.g. both parents if they hold employment)

If you or anyone in your household is in receipt of government benefits, please specify

Please provide any extra information on a separate sheet if necessary, title the sheet "Employment & Income"

## EXPENDITURE

### Study costs

|                                  |                      |
|----------------------------------|----------------------|
| Your estimated annual outgoings/ | <input type="text"/> |
| expenses                         | <input type="text"/> |
| Tuition fees                     | <input type="text"/> |
| Material, books, equipment       | <input type="text"/> |
| Travel                           | <input type="text"/> |
| Others (please, specify)         | <input type="text"/> |
| <input type="text"/>             | <input type="text"/> |
| <b>Your Total Study Costs</b>    | <input type="text"/> |

### Domestic costs

|  |                      |
|--|----------------------|
| Rent                                     | <input type="text"/> |
| Household bill (light, heat, phone, etc) | <input type="text"/> |
| Maintenance (personal expenses, etc)     | <input type="text"/> |
| Others (please, specify)                 | <input type="text"/> |
| <input type="text"/>                     | <input type="text"/> |
| <b>Your Total Domestic Costs</b>         | <input type="text"/> |

**YOUR TOTAL COSTS (Study + Domestic)**

## EXTERNAL FUNDING

Have you applied to other Trusts, Foundations, or other institutions, for financial support?

Yes

No

*\*If YES, please provide Name of Institution, Date and Result*

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Are you eligible either for a Student Loan or a Career Development Loan?

Yes

No

*\*If YES, have you applied?*

Yes

No

*\*If YES, how much for?*

## FUNDING PLAN

Parents/Guardian/Partner/Spouse

Salary

Personal savings

Bank loan or overdraft

Student Loan

Career Development Loan

Funds from charities, trusts and other institutions

Others sources (please, specify)

**Sub-total Funding Plan without Bursary**

**Bursary amount required**

**TOTAL FUNDING PLAN**

## SUPPORT INFORMATION

Please provide a brief statement about your financial circumstances including any information you may find relevant to support this application

## REQUEST & DECLARATION

I request consideration of my application for fees support for the current Academic Year totalling

I declare that the information I have given in this application is true and complete, to the best of my knowledge and belief;

I undertake promptly to inform the City & Guilds of London Art School of any changes to my circumstances that would affect the information supplied in this application;

I will not collect any payment to which I am not entitled and will return any payment received in error;  
I understand that any information provided in and with this application is regarded as strictly confidential.

I give my consent to the Art School administrator to process any personal information disclosed on this form or information appended to this form that relates to my request for financial assistance. I am aware that the application and supporting documents may be seen in committee to evaluate eligibility.

I am aware that should my application pass first scrutiny, the 'biography' attached to this document will be seen by prospective benefactor/s: external charities and the established donors of bursary grants to the Art School.

Date

Signature

## CONFIRMATION, IF APPLICABLE

I confirm that I am aware of and agree to my contributions as detailed in the Funding Plan of this Grant / Scholarship application

Date

Signature

## DISCLOSURE

Is there anything further you would like us to take into consideration in support of your application? (e.g. disabilities, exceptional circumstances etc)

Yes

No

If YES, give details:

(Please continue on separate sheet if necessary, title the sheet 'Disclosure Information')

## STUDENT CHECKLIST

Application Form fully completed

illustrated Biography

(minimum of 1 page written plus images of your work and yourself)

Curriculum Vitae

Documentary evidence of household income

(P60 of all earners in the household OR equivalent)

Reference letters

(unnecessary for continuing applicants)

Supporting documents must be emailed or sent via web shared folder (i.e. WeTransfer, etc) to [admin@cityandguildsartschool.ac.uk](mailto:admin@cityandguildsartschool.ac.uk)

### PLEASE NOTE:

- That all documents related to this application will be treated with strict confidentiality and seen only by internal members of staff who constitute a bursary panel. However, the CV and/or Biography would/could potentially be shared with prospective donors/benefactors/supporters in order to raise funds to support your individual case.
- That originals may be requested during the processing of your application.