

11 Academic Board

11.1 *Delegated authority of the Board of Trustees*

11.1.1 The *Academic Board* is established by the Board of Trustees with delegated powers to oversee the Art School's academic activities on its behalf and to be the institution's supreme academic authority.

11.1.2 Subject to the overall responsibility of the Board of Trustees and the responsibilities delegated to the Principal, the responsibilities delegated to *Academic Board* are to:

- uphold the academic standards of Art School's courses and the quality of its teaching and student welfare provision
- devise, maintain, amend and, in individual cases suspend, the Student Regulations
- recommend the appointment of External Examiners for validated provision
- appoint External Examiners for non-validated provision
- confirm the students' results for those courses delivered independently of a validating partner
- elicit, receive and act upon student feedback
- oversee all internal review and evaluation processes including periodic reviews by the Office for Students (via the QAA)
- work to foster excellent relationships with the Art School's validating partners, Ravensbourne University London and the University of the Arts London Awarding Body

11.2 The composition of the *Academic Board* is as follows:

Chair	Principal	Service for duration of office
<i>Ex officio</i>	Heads of Academic Departments: <ul style="list-style-type: none"> • Art Histories • Conservation • Fine Art • Foundation • Historic Carving 	
	Head of Academic Affairs & Quality	
	Head of Access to Learning	
	Librarian	

Nominated by the Chair	Site Manager IT Manager
Elected members	Student Representatives: <ul style="list-style-type: none"> • Two Further Education • Two Undergraduate • Two Postgraduate One Technician Representative Up to two representatives of the academic staff
In Attendance	Registry Administrators as required
Clerk	Head of Academic Affairs & Quality or designate
Frequency	Two-four meetings across the year
Quorum	Eight members, to include the Chair and a student representative

11.3 Under the delegated authority of the *Board of Trustees* of the City and Guilds of London Art School Limited, the *Academic Board's* Terms of Reference are as follows:

1. To devise, scrutinise, agree and recommend to the Board of Trustees proposals for academic developments, policies and strategies
2. To approve the final results of examinations and assessments for students on Art School courses not validated by a partner
3. To devise and conduct internal processes to approve courses for validation as appropriate and permissible under validation agreements with partner institutions
4. To approve and review as appropriate the Art School's Strategic Plan, Annual Action Plan, and any action plans resulting from statutory audit of the Art School's academic activity
5. To approve the outcomes of Departments' Annual Monitoring
6. To own and revise as appropriate the Art School's regulatory framework
7. To oversee arrangements for access to learning, ensuring that the Art School's obligations under equality legislation and the Office for Students' requirements for registration are met
8. To agree the criteria for the admission of students
9. To foster a culture of self-reflection and review by formally evaluating the success and impact of both ongoing activities and new initiatives
10. To address academic issues referred by Boards of Studies, or which are beyond the remit or interest of a single Board of Studies
11. To ensure the sharing of good and best academic and teaching practices throughout the Art School
12. To support, facilitate and monitor the quality of internal Art School communication on academic matters

13. The *Academic Board* may establish and commission Working Groups to undertake tasks appropriate to its remit.

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