

What happens after the Interview?

Communicating interview decisions

We email the outcomes of interviews by the dates outlined in the application timelines.

Interview decisions

There are four possible interview decisions:

Unsuccessful	Indicates that the Art School will NOT be offering a place on the course; OR
Deferred	Places your application in reserve to be considered alongside the next round of interviewees; OR
Conditional	Is the offer of a place on the course, provided the demonstration of additional academic requirements; OR
Unconditional	Is the offer of a place on the course without demonstration of any further academic requirements.

Please note that all successful applicants, even those with an *unconditional* offer, **MUST** provide documentary evidence by enrolment to support the claims made in their application, eg, proof of identity and prior academic achievement.

Offer letter

Offer letters detail:

- any academic condition of the offer;
- the fees liable along with how and when to pay them; and
- the <u>Terms & Conditions</u> relevant to the year of study.

Accepting an offer

The offer letter includes a Registration Form that must be signed and dated and returned to the Art School to confirm acceptance of both the offer and the <u>Terms & Conditions</u>.

Applicants usually have three weeks to accept an offer of a place, though this time may be shorter, later in the application cycle. The exact deadline to accept offers will be detailed in the offer letter.

Failure to accept an offer

Any offer of a place that is neither accepted nor declined by the required deadline, will automatically become *deferred*.



Registration and after

The return of the registration form, along with any fees required, confirms Registration with the Art School and a place on the course.

An official welcome letter is sent in July, which provides important enrolment and course information.

Withdrawal following registration

To withdraw following registration but prior to enrolment, the Art School must be informed in writing, for which the <u>Model Cancellation Form</u> can be used.

To be eligible for a full refund notification must be provided within, whichever is the later date of:

- fourteen (14) days of the original formal acceptance of a place and the payment of deposit; or
- up to six (6) weeks before the start date of the course.

Please note:

- all refunds will be made to the individual or organisation that originally paid the fees; if a third party has paid the deposit on behalf of the student the refund is made to the third party;
- refunds can only be made to the account from which the original payment was made;
- if entitled, refunds will be processed within 21 days;
- all refunds will be made in GB pound sterling;
- any bank charges or currency conversion costs incurred in making a refund shall be borne by the student or the third party receiving the payment;
- for international students, tuition fees and deposit will become non-refundable after a CAS number is issued.