

## Person Specification : Head of Historic Carving Department

<b>ATTRIBUTES &amp; EXPERIENCE</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
Relevant Experience	<ul style="list-style-type: none"> <li>• Experience of teaching in Higher Education</li> <li>• Experience of line management</li> <li>• Experience in professional practice related to the subject area</li> <li>• Experience of working at a senior level either in Higher Education or Industry related to the subject area</li> <li>• Experience of resource planning and managing a budget</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of complex project management</li> <li>• Experience of working with Moodle</li> <li>• Experience of successful fundraising for projects</li> <li>• Experience of leading a team</li> <li>• Experience of maintaining a network of professional relationships with external partners</li> </ul>
Education and Training	<ul style="list-style-type: none"> <li>• Relevant Undergraduate Degree or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Relevant Postgraduate Degree</li> <li>• Teaching qualification</li> <li>• Relevant Health and Safety training</li> </ul>
General & Specialised Knowledge	<ul style="list-style-type: none"> <li>• Specialist knowledge related to the subject area</li> <li>• Awareness of the importance of Health and Safety in relation to the subject area</li> <li>• Working knowledge of IT such as Microsoft word</li> </ul>	<ul style="list-style-type: none"> <li>• Working knowledge of adobe creative suite</li> <li>• Knowledge of the statutory context of Higher Education</li> <li>• Knowledge of Health and Safety in a teaching environment</li> </ul>
Skills, abilities and attributes	<ul style="list-style-type: none"> <li>• A demonstrable commitment to promote excellence in the subject area compatible with the Art School's ethos and mission</li> <li>• Ability to engage with students with a range of abilities and from diverse backgrounds promoting equality of experience</li> <li>• Excellent interpersonal skills including proven abilities in Leadership, Team Working and Mentoring</li> <li>• Ability to manage difficult situations such as break downs in working relationships and student complaints</li> <li>• Ability to work in partnership and liaison with external organisations</li> <li>• Excellent communication and presentational, skills and an ability to engage individuals from a wide range of backgrounds</li> <li>• Ability to work independently, setting own and others goals and schedules</li> <li>• Ability to work as a key member of a team leading an organisation/project.</li> <li>• Pro-active attitude, initiative and adaptability and ability to identify and develop viable new approaches and solutions</li> <li>• Ability to represent and present an organisation/project, acting as an ambassador in a range of contexts</li> </ul>	