

...WELCOME!

APPLICATION FORM FOR ALL COURSES

Thank you for your interest in applying for one of the City & Guilds of London Art School's courses.

This application form is your first opportunity to tell us about yourself, as well as providing much of the information we need to make a decision. Please take your time to complete this form accurately, consulting the guidance and the website as necessary: remember that if your application is successful you will need to provide proof of your identity and entry requirements. This PDF is interactive, and can be completed in any order you wish. Please complete the Application Form in FULL, as incomplete applications will delay processing.

Once you have completed the form, please email it as an attachment to: admissions@cityandguildsartschool.ac.uk. Should you have any difficulties, please feel free to send your application via file-sharing website, such as wetransfer, though you must ensure it is downloadable without the need for a password or log-in.

If you have any questions please do not hesitate to contact us at admissions@cityandguildsartschool.ac.uk

Course Title

Please specify which year of the course you are applying for

PERSONAL DETAILS

Title

Preferred Pronoun

Other title

Preferred name

Given name

Family name

Other names

Date of Birth

Our default policy is to use your preferred name for all representations of your name at the Art School (e.g. name on your id card, the name you see when signing into a computer or the VLE portal etc.). If you want us to use your legal name for those representations instead, please check this box. (note this has no bearing on the name used on your degree or transcript, which must be your legal name).

DIGITAL PORTFOLIO

Please share your Flickr digital portfolio: press 'share this album', then copy and paste the link here

Make sure the images are publicly viewable and do not require any password or login

PERSONAL STATEMENT

Please let us know in no more than 500 words why you are applying to study this course at the City & Guilds of London Art School. In writing your statement, you may find it useful to consider the course selection criteria that can be found on the Apply page within each course section on our website.

FULFILLING THE ENTRY REQUIREMENTS

How do you meet the Course Entry Requirements?

Standard Education

International Education

Other Experiential

If known, please provide your ten-digit Unique Learner Number (ULN)

Please provide details of both your highest qualifications on entry and any qualifications required to meet the Entry Requirements. Please include any qualifications you are currently studying and grades you are expected to achieve

Name of Institution

Institution type

Qualification(s)

Subject(s)

Grade(s)

Date of award(s)

Name of Institution

Institution type

Qualification(s)

Subject(s)

Grade(s)

Date of award(s)

Name of Institution

Institution type

Qualification(s)

Subject(s)

Grade(s)

Date of award(s)

English Language Skills

** If TOEFL or IELTS, please provide score and the number or report form number*

Score

Number/Report No.

If necessary for you to fulfil the course entry requirements, please provide the relevant details of your employment history

Job title

Employer

Address

From/To

Main duties

Job title

Employer

Address

From/To

Main duties

Job title

Employer

Address

From/To

Main duties

RESIDENCE STATUS & NATIONALITY

Is the UK or British Overseas Territories your permanent home?

Yes

No

Residential category

Have you lived in the same Area of Permanent Residence in the three years prior to this coming September?

** If NO, please provide details of place and dates below*

Country of nationality

If relevant, country of dual nationality

Do you require a visa to study in the UK?

Yes

No

CRIMINAL CONVICTIONS

Do you have an unspent criminal conviction?

Yes

No

DISABILITY

So that we can be as welcoming as possible to all applicants, please indicate which of the following applies?

If relevant, give the name of your disability/condition/situation

Please explain if you have any special requirements, or would need any particular support, to study with us?

Are there any particular areas, related to your disclosure that you feel might impact upon your interview?

CONTACT DETAILS

Current address

Postcode

Permanent Home address (if different)

Postcode

Mobile

Telephone

E-mail

If you wish, you can nominate a person who can discuss your application and its contents with us

Name

E-mail

Mobile

Telephone

APPLICANT'S DECLARATION

I declare, to the best of my knowledge, that all the information I have provided is accurate, the digital portfolio is my own, and I agree, should there be any changes to the information provided, I will notify **City & Guilds of London Art School** as soon as practicable.

Date

Name

Signature

I give the **City & Guilds of London Art School** permission to process my personal data, including any *sensitive* personal data (as defined in the *Data Protection Act 1988*), for the purposes of managing the **City & Guilds of London Art School's** recruitment, selection and admissions process. In addition, the information will also be used to make statutory returns to such bodies as the *Higher Education Statistics Agency (HESA)* and may be passed to the *Home Office* in respect of international student admissions.

The data used to compile Equality & Diversity statistics for internal reporting and monitoring purposes will be anonymised.

Date

Name

Signature

As the parent /guardian of the above named applicant who is under 18 years old, I give permission for this application to be considered and for the processing of personal data as stated above. In accordance with *Data Protection* I also recognise that this permission does not automatically entitle me to communication from the **City & Guilds of London Art School** on any matters related to this application.

Date

Name

Signature

We are required by the Department for Education's Higher Education Statistics Agency (HESA) to return a range of information on our students so that the Department can gain a picture not only of the students who come to the Art School, but so they can compile data on the student make-up of different subject areas and types of qualification across the country.

Please answer the following questions to provide the further information needed by HESA. Your responses are confidential and will only be used for the purposes set out by HESA in its "Student Collection Notice". The HESA Student Collection Notice can be viewed and downloaded at:

https://www.hesa.ac.uk/files/HESA_Student_collection_notice_2022-23.pdf

This is a statutory requirement so please ensure you provide a response to all questions, including 'Prefer not to say' if that is appropriate.

Ethnic Background

What is your ethnicity or ethnic group?

Nationality

What is your legal nationality? (if you have dual nationality, please state both nationalities)

Religion

What is your religion or belief?

Gender

Which of the following best describes your gender?

Gender Identity

Is your gender identity the same as the gender assigned to you at birth?

Sexual Orientation

Which of the following best describes your sexual orientation?

Care Experience

Do you have experience of being in care?

Parental Education

The following question is about your parents' level of education. This includes natural parents, adoptive parents, step-parents or guardians who have brought you up.

Do any of your parents (as defined above) have any higher education qualifications, such as a degree, diploma or certificate of higher education?

REQUEST FOR FEEDBACK

You heard about us by...

** If OTHER, please specify*

You decided to apply because...

** If OTHER, please specify*

If you attended one of our Open Days...

What did we do well and what was

helpful? What else would have been

helpful?

If you have visited our website...

What (if anything) did you like about it?

What else would you like to find there?

Is there anything that doesn't work well?

THANK YOU!